



## **Minutes of the Executive Committee Meeting of Friday 30 May 2014 in Cologne, Germany**

**Present:** See Annex 1.

**Minutes:** Richard Dowling (Secretary)

**Apologies for absence:** See Annex 1.

### **(1) Opening Remarks**

JH opened the meeting by thanking AK for hosting the meeting, noting that it was the first meeting in Germany hosted by the Customs administration. JH thanked AK and the German Customs Director-General for their work and support.

### **(2) Approval of the Agenda**

The meeting approved the agenda.

### **(3) Minutes of Previous Meeting**

The minutes of the Executive Committee meeting of 31 January 2014 were agreed as a true and fair record, subject to the correction of some spelling mistakes.

### **(4) Matters Arising**

See Annex 2.

*AP 13/13*

A short discussion about the possible contents of an ECSA PDF leaflet took place.

**Action Point 27/14: MP to produce a draft PDF leaflet by 31 July 2014 and to then circulate for comments, the final version to be agreed by 12 September 2014.**

*AP 23/13*

JH reported that he had met with Isobel Maltby of TAXUD at the Brussels 20K. As a result of this meeting, there is now a link to the ECSA website on the TAXUD intranet. Isobel is exploring whether TAXUD could help with promotional items and whether it can help with encouraging non-Member States to make contact and join.

LL reminded the meeting that he had previously argued that we would need to be registered in a particular Member State in order to get financial assistance from the European Commission. SMH said that we were in fact now registered in Denmark, this having been a pre-requisite of moving the bank account there.

*AP 15/14*

The purchase of 100 polo shirts was approved. It was also agreed that for future purchases, 3 quotes would be obtained.

*AP 18/14*

**Action Point 28/14: All to try making contact with Cyprus Customs.**

## (5) Treasurer's Report

SMH issued copies of his report, which showed income and expenditure. This is reproduced at Annex 4. It was noted that Germany and Cyprus have not paid their 2014 subscriptions. AK said that now that the Customs Administration had taken over Germany's membership, the subscription should be paid in August.

SMH reported that Turkey had wired its subscription payment to him, which had caused some extra work. He said that he had told Turkey that it would be better for them to pay by bank transfer or in cash at the AGM. It was agreed that the AGM invitation should include a statement that cash payment of subscriptions was acceptable.

A budget for 2014 - 2015 was agreed, as below:

	€	€
<b>Income</b>		3,300
<b>Expenditure</b>		
Website	70	
Promotional items	1,500	
Bank charges	60	
Subventions	1,500	
Miscellaneous	<u>300</u>	
		<u>(3,230)</u>
Excess of income		<b>70</b>

It was agreed that the purchase of polo shirts would be regarded as being an exceptional item, not to be financed from current expenditure.

## (6) Communications

LL reported that the web server company had changed. He said that TdG had asked whether we needed to move to a Finnish provider (as the webmaster works in Finland) but it was decided not to make a change.

LL said that we needed more photos for the website. It was agreed to mention this at the AGM, along with a reminder to Member States to review and update their web pages. It was agreed that if Janne Kallio was able to be at the AGM, it would be a good idea to encourage Member States to update their web pages during the AGM.

**Action Point 29/14: LL to let JH know as soon as possible whether Janne Kallio can attend the AGM.**

LL encouraged EC members to submit more ideas to further improve the website. The Executive Committee commended Janne on his stewardship of the site.

### **(7) Remarks by Mr R D Schulte of German Customs**

Mr R D Schulte of German Customs joined the meeting. AK introduced him briefly and JH welcomed him to the meeting, giving some brief information on the Association and thanking the administration for its active ECSA membership and for hosting the meeting. JH also noted upcoming contacts between German and Czech Customs. JH then presented Mr Schulte with a polo shirt, lapel pin and tie pin. The Association's promotional video was then shown.

In response, Mr Schulte thanked the Association for inviting him to the meeting and passed on his Director-General's warmest regards. He said that German Customs placed great importance on its officers taking part in sport alongside their professional duties, both for health reasons and to promote co-operation between Customs officers of different countries. It was for these reasons that German Customs had joined ECSA. Mr Schulte closed his remarks by wishing those present a good meeting.

In response to a question, Mr Schulte explained the temporary budget under which German Customs was working. AK urged that the administration support Germany in hosting events such as the shooting and in spreading the word about ECSA. Mr Schulte said that he was sure that his Director-General had not joined ECSA merely to pay the subscription and would be hoping to support events.

### **(8) Competition Details**

#### *Six-a-side football*

JH reported that Sweden was a little disappointed at the number of countries entering this year's competition. A discussion then ensued concerning policy on dealing with non-attendance at events. It was agreed to amend the Rules to add a new rule 6.10 stating that "Costs of non-attendance at events and meeting shall be borne by the Member State responsible for the non-attendance. The Executive Committee may waive this rule but only in exceptional circumstances." Existing rule 6.10 then became rule 6.11.

The meeting noted its appreciation of Palle Lundborg hosting the event at short notice.

### *Volleyball*

The meeting agreed various amendments to the volleyball rules; see annex 5.

## **(9) Calendar**

### *2014*

The meeting updated the calendar for 2014. For details, see Annex 6.

The Executive Committee agreed that meetings at weekends should be avoided.

### *2015*

The meeting updated the calendar for 2015. See Annex 7 for details.

LL asked that the January 2015 EC meeting should be just before the third or fourth weekend of the month. It was agreed that we should hold this on Friday 30 January 2015 in Dublin if possible, otherwise the Netherlands or Bournemouth.

**Action point 30/14: JH to contact Austria to confirm the Customs Fit Check dates and whether Austria could simultaneously host the spring 2015 EC meeting.**

**Action point 31/14: JH to establish which country might be able to host the 2015 AGM, particularly the Netherlands, Norway or France.**

## **(10) Any Other Business**

LL advised the meeting that he would be retiring from Finnish Customs in some two and a quarter years.

SMH updated the meeting on the forthcoming Danish golf tournament.

The meeting briefly discussed the idea of holding just one Executive Committee meeting per year but came to no conclusion.

The Executive Committee thanked AK once more for hosting the meeting.

**(11) Date and Venue of Next Meeting**

The next meeting will be the *Annual General Meeting*, in Budapest, Hungary on Friday 10 October 2014.

There being no further business, the meeting closed at 3.45pm.

**RICHARD DOWLING  
SECRETARY  
02 JUNE 2014**

## Annex 1

### Persons present and apologies received

<b>Name</b>	<b>Role</b>	<b>Present/Apologies</b>
Jan Hlinka	President	Present
Lasse Lehtokangas	Vice-President	Present
Richard Dowling	Secretary	Present
Svend-Mandel Hansen	Treasurer	Present
Marco Paladino	Ordinary Member	Present
Andreas Krueckeberg	Ordinary Member	Present
Eamon Bugeja	Ordinary Member	Apologies
Theo de Goeijen	Co-Opted Member	Apologies
Daniel Koener	Co-Opted Member	Apologies

## Annex 2

### Update on Action Points taken forward from meeting of 31 January 2014

AP	BY	ACTION POINT
		<b>From Annual General Meeting of 01 October 2010</b>
09/11	ALL	Representatives having information about how ECSA contacts have benefitted member state administrations to send this to TdG.
		<i>Ongoing.</i>
		<b>From Executive Committee meeting of 18 January 2013</b>
12/13	LL	LL to put general information about the ECSA plus a few photographs of events into a PDF leaflet on the website.
		<i>Void.</i>
		<b>From Executive Committee meeting of 24 May 2013</b>
23/13	JH	JH to explore with TAXUD how it might be able to help in maintaining, expanding and refreshing contacts.
		<i>Discharged.</i>
28/13	TdG	TdG to informally explore whether the Netherlands could host the sniffer dog competition, perhaps in 2015.
		<i>Discharged, not likely to be possible in 2015.</i>
31/13	MP	MP to set up an ECSA E-mail address in order to facilitate the subsequent establishment of an Association YouTube account.
		<i>Void.</i>
36/13	JH	JH to write to the World Customs Organisation giving information about the Association.
		<i>Ongoing.</i>
		<b>From Annual General Meeting of 11 October 2013</b>
01/14	AK	AK to explore the possibility of a solo German or a joint German-Dutch sniffer dog competition.
		<i>Ongoing, JH trying to organise in Czech Republic for June 2015 but need to establish the budget first.</i>
02/14	AK/ DK	AK and DK to supply JH with names of possible contacts in the WCO.
		<i>Discharged.</i>
09/14	RD	RD to explore the possibility of the United Kingdom hosting the tenpin bowling tournament.
		<i>Ongoing, tenpin bowling organiser favourably inclined for September 2015, update at AGM.</i>

10/14	BS	BS to explore the possibility of Hungary hosting the volleyball tournament. <i>Ongoing, Berni to give more information at the AGM.</i>
11/14	AK	AK to get a quote for ECSA lanyards. <i>Ongoing.</i>
12/14	LL	LL to send a copy of the volleyball rules round the EC together with a note of what he thinks needs changing. <i>Discharged.</i>
<b>From Executive Committee meeting of 31 January 2014</b>		
14/14	AK	AK to review the format of the sniffer dog competition and recommend suggested changes. <i>Void.</i>
15/14	PL	PL to get quote for 100 polo shirts, 30 for women (5XL, 10L, 10M and 5S) and 70 for men. <i>Discharged, €25 per item, purchase approved.</i>
16/14	TdG	TdG to get a quote for 200 lapel pins. <i>Ongoing, quote should be obtained by July.</i>
17/14	AS L	ASL to get a quote for 250 good quality pens with logo on one side and website address on the other. <i>Void.</i>
18/14	JH	JH to E-mail Cyprus DG for the name of a contact there. <i>Discharged, no response.</i>
19/14	SM H	SMH to chase up Lithuania's outstanding subscription. <i>Discharged, paid.</i>
20/14	AK	AK to send JK a copy of MP's promotional video, for inclusion on the website. <i>Discharged.</i>
21/14	TdG	TdG to prepare a standard format for the shooting competition, this to be discussed at the next meeting and presented at the Annual General Meeting. <i>Ongoing.</i>
22/14	JH	JH to advise Austria's of the EC's endorsement of the Customs Fit Check competition. <i>Discharged, first event to take place in 2015.</i>
23/14	LL	LL to advise RD and ASL of the date of the Finnish Winter Games as soon as possible. <i>Discharged.</i>
24/14	JH	JH to check with Hungary to see whether it could host the volleyball in 2015. <i>Void, see 10/14.</i>

25/14	DK	DK to contact France to establish the exact date(s) of the French running event(s).
		<i>Ongoing.</i>
26/14	TdG	TdG to get a quote for the purchase of further flags.
		<i>Ongoing.</i>

### Annex 3

#### Action Points Taken Forward from EC meeting of 30 May 2014

AP	BY	ACTION POINT
		<b>From Annual General Meeting of 01 October 2010</b>
09/11	ALL	Representatives having information about how ECSA contacts have benefitted member state administrations to send this to TdG.
36/13	JH	JH to write to the World Customs Organisation giving information about the Association.
		<b>From Annual General Meeting of 11 October 2013</b>
01/14	AK	AK to explore the possibility of a solo German or a joint German-Dutch sniffer dog competition.
09/14	RD	RD to explore the possibility of the United Kingdom hosting the tenpin bowling tournament.
10/14	BS	BS to explore the possibility of Hungary hosting the volleyball tournament.
11/14	AK	AK to get a quote for ECSA lanyards.
		<b>From Executive Committee meeting of 31 January 2014</b>
16/14	TdG	TdG to get a quote for 200 lapel pins and 50 more pens (old-style but with new logo).
21/14	TdG	TdG to prepare a standard format for the shooting competition, this to be presented at the AGM.
25/14	DK	DK to contact France to establish the exact date(s) of the French running event(s).
26/14	TdG	TdG to get a quote for the purchase of 3 large flags.
		<b>From Executive Committee meeting of 30 May 2014</b>
27/14	MP	MP to produce a draft PDF leaflet by 31 July 2014 and to then circulate for comments, the final version to be agreed by 12 September 2014.
28/14	ALL	All to try making contact with Cyprus Customs.
29/14	LL	LL to let JH know as soon as possible whether Janne Kallio can attend the AGM.
30/14	JH	JH to contact Austria to confirm the Customs Fit Check dates and whether Austria could simultaneously host the spring 2015 EC meeting.
31/14	JH	JH to establish which country might be able to host the 2015 AGM, particularly the Netherlands, Norway or France.

## Annex 4

### Financial Statement

Date	Narrative	Income €	Expenses €	Balance €
01/10/2013				<b>13,504.51</b>
14/11/2013	World Police & Fire Games		500.00	
14/11/2013	WPFG Bank Cost		2.69	
22/11/2013	Subscription Sweden	150.00		
05/12/2013	Subscription Austria	150.00		
05/12/2013	Austria Bank Cost		2.68	
06/12/2013	Subscription Luxembourg	150.00		
06/12/2013	Luxembourg Bank Cost		2.68	
31/12/2013				<b>13,446.46</b>
08/01/2014	Subscription Finland	150.00		
08/01/2014	Finland Bank Cost		2.68	
08/01/2014	Subscription Hungary	150.00		
10/01/2014	Subscription Denmark	150.00		
10/01/2014	Subscription Norway	150.00		
10/01/2014	Norway Bank Cost		2.68	
29/01/2014	Subscription Slovakia	150.00		
29/01/2014	Slovakia Bank Cost		2.68	
31/01/2014	Subscription UK (cash)	150.00		

31/01/2014	Subscription CZ (cash)	150.00		
07/02/2014	Subscription Italy	150.00		
07/02/2014	Italy Bank Cost		2.68	
13/02/2014	Subscription Netherlands	150.00		
13/02/2014	Netherlands Bank Cost		2.68	
17/02/2014	Subscription Poland	150.00		
17/02/2014	Poland Bank Cost		2.68	
25/02/2014	Subscription Ireland	150.00		
25/02/2014	Ireland Bank Cost		2.68	
18/03/2014	Subscription France	150.00		
24/03/2014	Subscription Turkey	150.00		
11/04/2014	Subscription Latvia	150.00		
11/04/2014	Latvia Bank Cost		2.67	
22/04/2014	Subscription Malta	150.00		
22/04/2014	Malta Bank Cost		2.67	
05/05/2014	Subscription Belgium	150.00		
05/05/2014	Belgium Bank Cost		2.67	
07/05/2014	Subscription Lithuania	150.00		
07/05/2014	Lithuania Bank Cost		2.67	
<b>Totals</b>		<b>2,700.00</b>	<b>29.44</b>	
	<b>DABA3719489699</b>			<b>16,117.02</b>

## Annex 5

### **ECSA Volleyball: Rules of competition (revised May 2014)**

1. Unless otherwise stated, current FIVB Volleyball rules shall be used. Any necessary revisions will be notified at the pre-tournament meeting of team captains.
2. The competition and the format shall be the responsibility of the event host organisers.
3. Uniformed numbered shirts are obligatory.
4. The organiser shall provide the referees.
5. Match balls shall be provided by the hosts and shall be Mikasa MVP2000, Mikasa MVA200 or Molten. It shall be the responsibility of participating teams to provide their own training balls.
6. Teams are allowed a squad of up to ten players, plus one team organiser. Only one pre-designated team per member country shall be permitted to progress to the knockout stages of the competition.
7. The referee's decision shall be final in all matters of fact and judgement.
8. The decision of the tournament organisers shall be final in all matters relating to the application of the rules of volleyball and in any other matter relating to the tournament not covered above.
9. Neither ECSA nor the event organiser shall be responsible for any injuries suffered by competitors or spectators. It shall be the responsibility of participants themselves to arrange appropriate insurance cover.
10. The height of the net shall be 243cm for men's and mixed events and 224cm for women's events.
11. In the group stage, each team shall play each other team once. Teams shall gain one point for each set won.
12. In the event of two or more teams finishing with the same number of points, those teams shall be ranked by the positive difference in set points. If two or more teams have the same difference in set points, they shall be ranked by the results in the matches between those teams, the winning team being ranked higher. If rankings still cannot be determined, those teams involved shall play a single point and the winner shall be ranked higher.
13. The teams placed first and second in the group stages shall qualify for the final, the teams placed third and fourth shall play for third place, the teams placed fifth and sixth shall play for fifth place and so on.
14. Matches shall be played using the rally scoring system, in which a point is scored on every serve. Group stage games shall consist of two sets, the first team scoring twenty-five points and having at least a two-point advantage over its opponents winning the set. The finals shall be played on the same basis but over five sets.

15. Teams may use one (1) libero per set. Teams must name the libero to the referee.
16. Teams may use six (6) substitutes per set.
17. Teams shall have a minimum of two females on court at all times.
18. The tournament jury shall consist of a representative of the organising country and one designated representative of each competing Member State.

## Annex 6

### Events & Meetings in 2014

<b>Activity</b>	<b>Date</b>	<b>Member State</b>	<b>Comments</b>
EC meeting	31/01/2014	United Kingdom	Bournemouth
Skiing	16/02 - 23/02/2014	Italy	
Table Tennis	15/05 - 18/05/2014	Poland	Swider
Running	18/05/2014	Belgium	Brussels
EC meeting	30/05/2014	Germany	Cologne
Walking	15/07 - 18/07/2014	Netherlands	Nijmegen
Football	21/08 - 24/08/2014	Sweden	Ronneby
Golf	01/09 - 04/09/2014	Denmark	Fredericia
Running	05/09 - 07/09/2014	Czech Republic	10K & 1 mile
Cycling	12/09 - 13/09/2014	United Kingdom	Telford
AGM	10/10/2014	Hungary	Budapest
Marathon	12/10/2014	Hungary	Budapest
Running	October	France	La Sauldre
Basketball	14/11 - 15/11/2014	Hungary	Szolnok

#### Note

Activities in *italics* are not yet confirmed.

## Annex 7

### Events & Meetings in 2015

<b>Activity</b>	<b>Date</b>	<b>Member State</b>	<b>Comments</b>
EC meeting	30/01/2015	<i>Ireland</i>	<i>Dublin</i>
<i>Skiing</i>	<i>February or March</i>	<i>Italy</i>	
<i>Table Tennis</i>	<i>Mid-May</i>	<i>Poland</i>	
Running	31/05/2015	Belgium	Brussels
<i>Customs Fit Check</i>	<i>Early June</i>	<i>Austria</i>	<i>Vienna</i>
EC meeting	<i>Early June</i>	<i>Austria</i>	<i>Vienna</i>
<i>Shooting</i>	<i>June</i>	<i>Lithuania</i>	
Walking	July	Netherlands	Nijmegen
Running	Early September	Czech Republic	10K & 1 mile
<i>Tenpin bowling</i>	<i>Mid-September</i>	<i>United Kingdom</i>	
<i>Volleyball</i>	<i>September</i>	<i>Hungary</i>	<i>Budapest</i>
AGM	Late Sept/mid-Oct		
<i>Marathon</i>	<i>Early October</i>	<i>Kosice</i>	<i>Slovakia</i>
Running	October	France	Cisoin

#### Note

Activities in *italics* are not yet confirmed.