



Minutes of the Executive Committee Meeting of Friday 31 January 2014 in Bournemouth, United Kingdom

Present: See Annex 1.

Minutes: Richard Dowling (Secretary)

Apologies for absence: See Annex 1.

(1) Opening Remarks

JH opened the meeting by thanking the United Kingdom for hosting the meeting and especially Andrea Scott-Lewis for making everybody so welcome.

(2) Approval of the Agenda

The meeting approved the agenda.

(3) Minutes of Previous Meeting(s)

Executive Committee Meeting 24 May 2013

The minutes of this meeting were agreed as a true and fair record.

Annual General Meeting of 11 October 2013

The minutes of this meeting were noted without any revisions being suggested.

(4) Matters Arising

See Annex 2.

AP 23/13

JH advised that he would be going to Brussels for the 20K and that his DG was willing for him to go a day early for a meeting with TAXUD. JH asked the meeting for ideas on what TAXUD could do for us. TAXUD contacting non-member states to see if they were interested in joining, an ECSA page on the TAXUD website, help with promotional items and hosting a reception at the Brussels 20K were ideas that were mentioned.

AP 28/13

AK argued for reviewing the scale of the sniffer dog competition to see if it could be reduced in scope, thus making it more attractive for Member States to host.

Action Point 14/14: AK to review the format of the sniffer dog competition and recommend suggested changes.

AP 11/14

The meeting discussed promotional items generally. It agreed that in light of the trend towards greater informality in meetings and events plus the fact that they were for men only, it was not a good idea to purchase more tie clips. However, it was agreed to consider the purchase of additional polo shirts, lapel pins, pens and lanyards.

Action Point 15/14: PL to get quote for 100 polo shirts, 30 for women (5XL, 10L, 10M and 5S) and 70 for men.

Action Point 16/14: TdG to get a quote for 200 lapel pins.

Action Point 17/14: ASL to get a quote for 250 good quality pens with logo on one side and website address on the other.

It was agreed that the new logo should be used on all promotional items.

(5) Treasurer's Report

SMH issued copies of his report, which showed income and expenditure. He asked about a contact in Cyprus.

Action point 18/14: JH to E-mail Cyprus DG for the name of a contact there.

Action point 19/14: SMH to chase up Lithuania's outstanding subscription.

SMH requested that each Annual General Meeting approve a budget for the year ahead. The meeting concurred and decided to discuss the content of such a budget at the next meeting.

(6) Communications

JH thanked JK for all his hard work on the website, particularly after the attack on the site. The meeting agreed that it would be a good idea for JK to attend each year's Annual General Meeting.

It was agreed that material need only be retained on the website for two years. A list of older events that have occurred will be retained but not reports on the events themselves.

Action point 20/14: AK to send JK a copy of MP's promotional video, for inclusion on the website.

It was agreed that the Association would have a YouTube but not a Twitter presence, although the latter issue could be re-considered in the future if it was thought appropriate.

It was agreed that copies of all reports (event and annual) should be sent to JK.

AK commended the EC on how promptly it deals with business by E-mail.

(7) Competition Details

Football

The meeting agreed to keep the football rules in the form drafted by the working party. A copy of the agreed rules may be found at Annex 4.

Shooting

The meeting noted that TdG was proposing that there be a standard format for the competition.

Action point 21/14: TdG to prepare a standard format for the shooting competition, this to be discussed at the next meeting and presented at the Annual General Meeting.

Customs Fit Check

The meeting viewed Austria's video and endorsed the concept as presented.

Action point 22/14: JH to advise Austria's of the EC's endorsement of the Customs Fit Check competition.

(8) Calendar

2014

The meeting updated the calendar for 2014. For details, see Annex 5.

2015

The meeting updated the calendar for 2015. See Annex 6 for details.

Action point 23/14: LL to advise RD and ASL of the date of the Finnish Winter Games as soon as possible.

Action point 24/14: JH to check with Hungary to see whether it could host the volleyball in 2015.

Action point 25/14: DK to contact France to establish the exact date(s) of the French running event(s).

(9) Any Other Business

JH advised that he had recently met representatives of Albanian Customs and they had expressed an interest in joining the Association. He is waiting to hear from them.

AK said that he wasn't sure of the whereabouts of the ECSA flag that had been in Germany's possession.

Action point 26/14: TdG to get a quote for the purchase of further flags.

AK advised that Germany's membership of the Association had been taken over by the Ministry of Finance from the Customs Sports Association. The Finance Ministry will pay Germany's subscription and the Association will have a page on its website.

LL advised that he had met representatives of the Estonian Customs Sports Club on 16 December 2013. He said that their DG was an enthusiastic sportsman and that Estonia was likely to apply to join, hopefully at the 2014 Annual General Meeting.

SMH asked how different countries funded their competitors. A short discussion ensued.

(10) Date and Venue of Next Meeting

The next meeting of the Executive Committee was arranged for Cologne, Germany, on a date in May or June to be decided.

There being no further business, the meeting closed at 2.40pm.

**RICHARD DOWLING
SECRETARY
06 FEBRUARY 2014**

Annex 1

Persons present and apologies received

Name	Role	Present/Apologies
Jan Hlinka	President	Present
Lasse Lehtokangas	Vice-President	Present
Richard Dowling	Secretary	Present
Svend-Mandel Hansen	Treasurer	Present
Marco Paladino	Ordinary Member	Apologies
Andreas Krueckeberg	Ordinary Member	Present
Eamon Bugeja	Ordinary Member	Apologies
Theo de Goeijen	Co-Opted Member	Apologies
Daniel Koener	Co-Opted Member	Present
Andrea Scott-Lewis	Host	Present

Annex 2

Update on Action Points taken forward from meeting of 11 October 2013

AP	BY	ACTION POINT
		From Annual General Meeting of 01 October 2010
09/11	ALL	Representatives having information about how ECSA contacts have benefitted member state administrations to send this to TdG.
		<i>Ongoing.</i>
		From Executive Committee meeting of 18 January 2013
12/13	LL	LL to put general information about the ECSA plus a few photographs of events into a PDF leaflet on the website.
		<i>Ongoing, the widest possible distribution should be aimed for.</i>
		From Executive Committee meeting of 24 May 2013
23/13	JH	JH to explore with TAXUD how it might be able to help in maintaining, expanding and refreshing contacts.
		<i>Ongoing, JH to set up meeting with TAXUD in Brussels before the 20K.</i>
27/13	JH	JH to see about fonts and proportions/colours of the logo.
		<i>Discharged.</i>
28/13	TdG	TdG to informally explore whether the Netherlands could host the sniffer dog competition, perhaps in 2015.
		<i>Ongoing but unlikely to be possible.</i>
31/13	MP	MP to set up an ECSA E-mail address in order to facilitate the subsequent establishment of an Association YouTube account.
		<i>Ongoing.</i>
36/13	JH	JH to write to the World Customs Organisation giving information about the Association.
		<i>Ongoing, JH will try to visit the WCO in Brussels in May.</i>
		From Annual General Meeting of 11 October 2013
01/14	AK	AK to explore the possibility of a solo German or a joint German-Dutch sniffer dog competition.
		<i>Ongoing.</i>
02/14	AK/ DK	AK and DK to supply JH with names of possible contacts in the WCO.
		<i>Ongoing.</i>
03/14	LL	LL to E-mail all Member States when the new website is fully functional.
		<i>Discharged.</i>

04/14	JH	JH to send the new logo to all Member States and the old logo to TdG.
		<i>Discharged.</i>
05/14	DK	DK to check whether Luxembourg could host the shooting in 2014 and let JH know by 15/11/2013.
		<i>Discharged, Luxembourg unable to host the shooting.</i>
06/14	JH	JH to write to Turkey asking it to confirm by the end of November whether it can host the football tournament in 2014.
		<i>Discharged, Turkey unable to host the football.</i>
07/14	EB	EB to provisionally book football facilities in Malta.
		<i>Discharged, Malta unable to host the football.</i>
08/14	BS	BS to E-mail round Member States to establish the level of interest in dragon boat racing.
		<i>Void.</i>
09/14	RD	RD to explore the possibility of the United Kingdom hosting the tenpin bowling tournament.
		<i>Ongoing.</i>
10/14	BS	BS to explore the possibility of Hungary hosting the volleyball tournament.
		<i>Ongoing.</i>
11/14	AK	AK to get a quote for ECSA lanyards.
		<i>Ongoing, AK to have a quote for the spring EC meeting.</i>
12/14	LL	LL to send a copy of the volleyball rules round the EC together with a note of what he thinks needs changing.
		<i>Ongoing.</i>
13/14	RD	RD to E-mail EC members with travel information for Bournemouth.
		<i>Discharged 14/10/2013.</i>

Annex 3

Action Points Taken Forward from EC meeting of 31 January 2014

AP	BY	ACTION POINT
		From Annual General Meeting of 01 October 2010
09/11	ALL	Representatives having information about how ECSA contacts have benefitted member state administrations to send this to TdG.
		From Executive Committee meeting of 18 January 2013
12/13	LL	LL to put general information about the ECSA plus a few photographs of events into a PDF leaflet on the website.
		From Executive Committee meeting of 24 May 2013
23/13	JH	JH to explore with TAXUD how it might be able to help in maintaining, expanding and refreshing contacts.
28/13	TdG	TdG to informally explore whether the Netherlands could host the sniffer dog competition, perhaps in 2015.
31/13	MP	MP to set up an ECSA E-mail address in order to facilitate the subsequent establishment of an Association YouTube account.
36/13	JH	JH to write to the World Customs Organisation giving information about the Association.
		From Annual General Meeting of 11 October 2013
01/14	AK	AK to explore the possibility of a solo German or a joint German-Dutch sniffer dog competition.
02/14	AK/ DK	AK and DK to supply JH with names of possible contacts in the WCO.
09/14	RD	RD to explore the possibility of the United Kingdom hosting the tenpin bowling tournament.
10/14	BS	BS to explore the possibility of Hungary hosting the volleyball tournament.
11/14	AK	AK to get a quote for ECSA lanyards.
12/14	LL	LL to send a copy of the volleyball rules round the EC together with a note of what he thinks needs changing.
14/14	AK	AK to review the format of the sniffer dog competition and recommend suggested changes.
15/14	PL	PL to get quote for 100 polo shirts, 30 for women (5XL, 10L, 10M and 5S) and 70 for men.
16/14	TdG	TdG to get a quote for 200 lapel pins.
17/14	AS L	ASL to get a quote for 250 good quality pens with logo on one side and website address on the other.
18/14	JH	JH to E-mail Cyprus DG for the name of a contact there.
19/14	SM	SMH to chase up Lithuania's outstanding subscription.

	H	
20/14	AK	AK to send JK a copy of MP's promotional video, for inclusion on the website.
21/14	TdG	TdG to prepare a standard format for the shooting competition, this to be discussed at the next meeting and presented at the <i>Annual General Meeting</i> .
22/14	JH	JH to advise Austria's of the EC's endorsement of the Customs Fit Check competition.
23/14	LL	LL to advise RD and ASL of the date of the Finnish Winter Games as soon as possible.
24/14	JH	JH to check with Hungary to see whether it could host the volleyball in 2015.
25/14	DK	DK to contact France to establish the exact date(s) of the French running event(s).
26/14	TdG	TdG to get a quote for the purchase of further flags.

Annex 4

ECSA Football: Rules of competition – 6 A Side Rules (revised 2013)

1. The FIFA laws of the game shall apply unless otherwise stated.
2. Pitch dimensions: 50m X 35m inc. goal size of 2m high by 5m long with a goalkeeping area extending 10m from the goal line.
3. Each squad shall consist of up to ten players, only six of whom plus any one substitute may play in any one match. Substitution may take place at any time providing play has stopped with the referee's permission. The number of substitutions made during a match shall not be limited. A player who has been replaced may return to the pitch as a substitute for another player. Any of the other players, or substitutes, may change places with the goalkeeper. The following conditions must be observed:
 - the referee must be informed before the change is made;
 - the change may only be made during a stoppage in play.
4. Teams shall provide a match ball and a set of coloured shirts or be prepared to play in alternative kit as required. All match shirts must have numbers on the back, numbers will be allocated to an individual player for identification purposes throughout the tournament.
5. Prior to the commencement of the tournament the organisers shall decide the duration of matches but games shall be two halves of at least ten minutes except for the semi-finals and final which shall be two halves of at least fifteen minutes.
6. After a goal the game shall be restarted from the centre spot.
7. There shall be no offside.
8. All free kicks to be direct and 'throw-in to be taken by foot.
9. Captains shall toss for choice of ends. Each half shall commence with a kick-off.
10. In the group matches, three points shall be awarded for a win and one point for a draw. Group winners (and runners-up if time permits) shall go forward to the knockout stages.

In the event of two or more teams being level on points at the conclusion of the group matches, places in the knockout stages shall be decided in the following order:

- the team with the superior goal difference shall go through;
- in the event of identical goal difference, the team scoring more goals shall go through;
- in the event of identical goal difference and goals scored, the team having the superior record in matches between the teams who are level on points shall go through;
- if teams still cannot be separated, a method of random chance selection shall be employed.

Matches drawn at the knockout stage shall be decided by a penalty shoot-out. The six players remaining on the pitch at the end of the match shall be those who will take part in the penalty shoot out. Should the teams still be equal after six penalties have been taken, the shoot out shall continue on a "sudden death" basis.

11. Discipline.

Any player who receives a caution during the competition shall be automatically suspended from playing in the next match that their team are involved in.

Any player who receives two cautions in two separate matches during the competition shall be suspended from the next match that their team is involved in.

Any player sent off during the competition shall be automatically banned from playing in the next two matches that their team is involved in unless it is for violent conduct when a ban for the remainder of the competition will be imposed.

Referees are asked to inform the organisers of any such incidents.

Additionally, the following will apply in the ladies tournament.

- Team organisers shall report to the tournament organiser at least thirty minutes before the start of their first match.
- In order that the tournament proceeds to time, teams **MUST** be at their allotted pitch at the time stated.

Annex 5

Events & Meetings in 2014

Activity	Date	Member State	Comments
EC meeting	31/01/2014	United Kingdom	Bournemouth
Skiing	February or March	Italy	
Table Tennis	Mid-May	Poland	
Running	18/05/2014	Belgium	Brussels
<i>EC meeting</i>	<i>May or June</i>	<i>Germany</i>	<i>Cologne</i>
<i>Fitness Check</i>	<i>June/July</i>	<i>Austria</i>	<i>Vienna</i>
Walking	15/07 - 18/07/2014	Netherlands	Nijmegen
Golf	01/09 - 04/09/2014	Denmark	Fredericia
Running	05/09 - 07/09/2014	Czech Republic	10K & 1 mile
Cycling	12/09 - 13/09/2014	United Kingdom	Telford
AGM	10/10/2014	Hungary	Budapest
Marathon	12/10/2014	Hungary	Budapest
Running	October	France	La Sauldre
Basketball	14/11 - 15/11/2014	Hungary	Szolnok

Note

Activities in *italics* are not yet confirmed.

A host for the football is yet to be found.

Annex 6

Events & Meetings in 2015

Activity	Date	Member State	Comments
<i>EC meeting</i>	<i>January</i>	<i>Ireland</i>	<i>Dublin</i>
<i>Skiing</i>	<i>February or March</i>	<i>Italy</i>	
<i>Table Tennis</i>	<i>Mid-May</i>	<i>Poland</i>	
Running	31/05/2015	Belgium	Brussels
EC meeting	May/June	<i>Austria</i>	<i>Vienna</i>
<i>Shooting</i>	<i>June</i>	<i>Lithuania</i>	
Walking	July	Netherlands	Nijmegen
Running	Early September	Czech Republic	10K & 1 mile
AGM	Late Sept/early Oct		
<i>Marathon</i>	<i>Early October</i>	<i>Kosice</i>	<i>Slovakia</i>
Running	October	France	Cisoin

Note

Activities in *italics* are not yet confirmed.

Sailing: mid-September in the UK?

Volleyball: Hungary or the UK?

Tenpin bowling: UK?

Sniffer dogs: Czech Republic?