



**Minutes of the Executive Committee meeting of  
Friday 19 February 2016  
in Bournemouth, United Kingdom**

**Present:** See Annex 1.

**Minutes:** Richard Dowling (Secretary)

**Apologies for absence:** Marco Palladino and Palle Lundborg.

**(1) Opening Remarks**

JH opened the meeting and thanked ASL for hosting.

**(2) Minutes of Previous Meetings**

The minutes of the EC meeting of 24 and 25 June 2015 were agreed as a true and fair record.

The draft minutes of the Annual General Meeting 2015 were noted.

### **(3) Matters Arising**

01/14: SMH asked if the EU could organise the sniffer dog competition, perhaps under the aegis of the Customs 2020 programme. JH said that this programme was not concerned with drug smuggling, so he didn't see that it would be possible. AK suggested asking the WCO to sponsor the competition, JH said that this had been tried unsuccessfully before. JH did advise that the Czech Republic will be hosting a national sniffer dog competition, which will include participation from four or five neighbouring countries. JH said that observers (without dogs) would be welcome.

See Annex 2 for an update on all action points.

### **(4) Treasurer's Report**

SMH issued his report. The Association has €15,461.80 in the bank account. Only France has not yet paid its subscription, SMH is continuing to chase this.

SMH said that the accounts have been done for the twelve months to 30 September but that the Rules required them to be done for the twelve months to 31 August. It was agreed to comply with the period set out in the Rules.

It was noted that PL is one of the auditors but is now a member of the EC. It was agreed that the Rules should be amended to make clear that at least one of the two auditors must not be a member of the EC.

JH advised that France had asked for a subvention for the football tournament in May. The meeting noted that it had been stated at the recent AGM that subventions were intended for Member States hosting events for the first time. The meeting decided to decline the French request.

**Action Point 09/16: JH to write to France informing them that their request for a subvention had been declined.**

AL enquired about the possibility of a subvention for the volleyball tournament in Germany in 2017. It was noted that this would be Germany's first event so AK was advised to make a formal application to the 2016 AGM.

The question of whether subvention requests for team events should be treated differently to those for individual events was discussed.

**Action point 10/16: SMH to draft guidelines for the granting of subventions.**

#### **(5) Communications**

JK updated the meeting on the website, going through it tab by tab. The meeting thanked JK for all his hard work on the website, noting that he had been dealing with it now for some fifteen years.

#### **(6) Promotional Activities**

The meeting discussed various types of possible promotional activities.

It was agreed in principle to have a stall at the WCO International Customs Day in Brussels in June 2016.

**Action Point 11/16: JH to make arrangements for an ECSA stall at the WCO International Customs Day in Brussels.**

It was agreed that the pens, lanyards and leaflets currently used for promotional purposes were sufficient and no different items were required. It was agreed to order an additional 1,500 pens immediately after 01 September, in time to be distributed at the 2016 AGM.

**Action Point 12/16: TdG to order 1,500 more pens immediately after 01 September 2016.**

It was agreed that some additional promotional items would be appropriate for the 25th anniversary of the Association in 2017, namely an anniversary calendar and 100 mugs, the mugs showing the ECSA logo on one side and making some reference to the anniversary on the other side. They should also include the website address.

**Action Point 13/16: JH to ask MP to produce a design for the 25th anniversary mugs, the design them to be circulated.**

#### **(7) Calendar**

*2016*

Events and meetings were agreed for 2016; see Annex 3.

Events and meetings were agreed for 2017; see Annex 4.

**Action Point 14/16: JH to arrange the location of the winter 2017 EC meeting.**

**Action Point 15/16: JH to ask Hungary if it can host the 2017 shooting.**

It was agreed to designate two events in 2017 as flagship events, for the purposes of marking the 25th anniversary of the Association. The Brussels 20K and the volleyball in Germany were discussed as possibilities but no final decision was made.

### **(8) Any Other Business**

SMH indicated that whilst he was willing to stand for re-election as Treasurer at the 2016 AGM, he was intending to retire in 2018 so he would not anticipate serving a full second term. The meeting saw no problem with this.

SMH said that he had been asked whether future football tournaments could include specific matches for people over 45. It was agreed to discuss this as part of the review of the 2016 football tournament, at the next EC meeting.

SMH raised the possibility of an ECSA Fitness Day with people in Member States doing something to keep fit on a specially designated day and then ending in a simple report and perhaps some pictures. It was agreed to discuss this more fully at the next EC meeting.

**Action point 16/16: RD to put the topic of an ECSA Fitness Day on the agenda for the next EC meeting.**

It was agreed that future volleyball tournaments must feature at least two courts.

It was agreed that planning for events should feature provisions for the prompt rendering of medical assistance.

### **Arrangements for Next Meeting**

The next meeting will take place in Nicosia, Cyprus on Friday 17 June 2016.

**RICHARD DOWLING  
SECRETARY  
30 JUNE 2015**

## Annex 1

### Persons present and apologies received

<b>Name</b>	<b>Role</b>	<b>Present/Apologies</b>
Jan Hlinka (JH)	President	Present
Andreas Krueckeberg (AK)	Vice-President	Present
Richard Dowling (RD)	Secretary	Present
Svend-Mandel Hansen (SMH)	Treasurer	Present
Marco Paladino (MP)	Ordinary Member	Apologies
Theo de Goeijen (TdG)	Ordinary Member	Present
Palle Lundborg	Ordinary Member	Apologies
Lasse Lehtokangas (LL)	Past Officer	Present
Janne Kallio (JK)	Webmaster	Present
Andrea Scott-Lewis	UK representative	Present (in part)

## Annex 2

### Update on action points from previous meeting(s)

AP	BY	ACTION POINT
		<b>From Annual General Meeting of 01 October 2010</b>
09/11	ALL	Representatives having information about how ECSA contacts have benefitted member state administrations to send this to TdG.
		<i>Ongoing.</i>
		<b>From Annual General Meeting of 11 October 2013</b>
01/14	AK	AK to explore the possibility of a solo German or a joint German-Dutch sniffer dog competition.
		<i>Discharged, not possible at the moment but we need to bear it in mind.</i>
		<b>From Executive Committee meeting of 24 &amp; 25 June 2015</b>
18/15	JK	JK to move the website provider to one in Finland.
		<i>Discharged.</i>
20/15	JH	JH to obtain essential information about the website from JK so that it can still be run if JK is unavailable.
		<i>Discharged, JK handed out copies of the essential information to those present.</i>
		<b>From Annual General Meeting of 09 October 2015</b>
01/16	Rd W	RdW to get out copies of the minutes of old ECSA meetings, scan them into PDF format and send them to JK for inclusion on the website.
		<i>Discharged.</i>
02/16	MP	MP to send the PDF of the promotional leaflet to JK.
		<i>Discharged.</i>
03/16	MP	MP to investigate what measures, if any, might be necessary to protect our logo.
		<i>Ongoing, MP is working on the issue.</i>
04/16	JH	JH to write round Member States seeking ideas for new events.
		<i>Ongoing, JH will chase up some Member States again.</i>
05/16	AS L	ASL to see if the United Kingdom could include an ECSA tournament in its darts event.
		<i>Discharged 16/10/2015, was possible but no interest.</i>
06/16	SM H	SMH to send JH and RD a scanned copy of the minutes of the founding meeting of the Association.
		<i>Discharged.</i>

07/16	DK	DK to dig out pictures of ECSA events over the years for possible use in an ECSA 25th anniversary calendar.
		<i>Ongoing.</i>
08/16	RD	RD to put the 25th anniversary on the agenda for the next EC meeting.
		<i>Discharged, 13/10/2015.</i>

### Annex 3

#### Events & Meetings in 2016

<b>Activity</b>	<b>Date</b>	<b>Member State</b>	<b>Comments</b>
EC meeting	19 February	United Kingdom	Bournemouth
Skiing	28/02 - 06/03	Italy	Gressoney, Aosta
Table Tennis	12 - 15/05	Poland	Swider
Football	19 - 21/05	France	Taissy, Reims
Running	29 May	Belgium	Brussels
EC meeting	17 June	Cyprus	Nicosia
Walking	19 - 22 July	Netherlands	Nijmegen
Running	02 - 04/09	Czech Republic	10K & 1 mile
Golf	19 - 23/09	Italy	Rome
Cycling	23 September	United Kingdom	Derbyshire
Marathon	09 October	Hungary	Budapest
AGM	21 October	Poland	Cracow
<i>Running</i>	<i>October</i>	<i>France</i>	<i>La Sauldre</i>

#### Note

Activities in *italics* are not yet confirmed.

## Annex 4

### Events & Meetings in 2017

<b>Activity</b>	<b>Date</b>	<b>Member State</b>	<b>Comments</b>
<i>EC meeting</i>	<i>Late Jan/early Feb</i>	<i>Croatia/AU/DE</i>	
Skiing	Late Feb/early Mar	Italy	
Tenpin Bowling	March/April	Sweden	
Table Tennis	Mid-May	Poland	Swider
EC meeting	<i>18 May</i>	Norway	Oslo
Running	28 May	Belgium	Brussels
<i>Running</i>	<i>May/June</i>	<i>France</i>	
<i>Fit Check</i>	<i>June</i>	<i>Austria</i>	
<i>Shooting</i>	<i>June</i>		
Walking	18 - 21 July	Netherlands	Nijmegen
Running	01 - 03/09	Czech Republic	10K & 1 mile
<i>Cycling</i>	<i>September</i>	<i>United Kingdom</i>	
<i>AGM</i>	<i>Late Sept/early Oct</i>	<i>Luxembourg</i>	<i>Luxembourg</i>
Marathon	Early October	Slovakia	Kosice
Volleyball	Early November	Germany	Mulheim

#### Note

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## Annex 5

### Action Points Taken Forward

AP	BY	ACTION POINT
		<b>From Annual General Meeting of 01 October 2010</b>
09/11	ALL	Representatives having information about how ECSA contacts have benefitted member state administrations to send this to TdG.
		<b>From Annual General Meeting of 09 October 2015</b>
03/16	MP	MP to investigate what measures, if any, might be necessary to protect our logo.
04/16	JH	JH to write round Member States seeking ideas for new events.
07/16	DK	DK to dig out pictures of ECSA events over the years for possible use in an ECSA 25th anniversary calendar.
		<b>From meeting of 19 February 2016</b>
09/16	JH	JH to write to France informing them that their request for a subvention had been declined.
10/16	SM H	SMH to draft guidelines for the granting of subventions.
11/16	JH	JH to make arrangements for an ECSA stall at the WCO International Customs Day in Brussels.
12/16	TdG	TdG to order 1,500 more pens immediately after 01 September 2016.
13/16	JH	JH to ask MP to produce a design for the 25th anniversary mugs, the design them to be circulated.
14/16	JH	JH to arrange the location of the winter 2017 EC meeting.
15/16	JH	JH to ask Hungary if it can host the 2017 shooting.
16/16	RD	RD to put the topic of an ECSA Fitness Day on the agenda for the next EC meeting.